



Linn-Mar Teacher Quality Student Achievement Committee

October 10, 2007

3:30-5:30

ESC Board Room

2007-08 Staff Development Days
August 16 (Thursday)
October 22
January 21
February 18
April 7
May 5

Members

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Carol O'Donnell | <input checked="" type="checkbox"/> Jeanne Turner | <input checked="" type="checkbox"/> Jackie Wellborn |
| <input checked="" type="checkbox"/> Dirk Halupnik | <input checked="" type="checkbox"/> Erica Rausch | <input checked="" type="checkbox"/> Katie Mulholland |

Report

1. Review of 10/03/07 TQC meeting – The 10/03/07 meeting notes were reviewed. Dirk reviewed the requirements of the open meetings law. The report accurately reflected the work of the meeting.
2. Discussion Regarding Projects assigned at 9/26 Meeting
Katie reported that she was unable to complete her assignments.
Erica and Jackie shared the sample forms they completed for each level: Part A, Part B, Part C. The purpose was to see the questions would generate the answers that the committee was seeking for evaluation and accountability.

Carol asked about what needed to be completed in preparation for the district staff development day on October 22nd. The committee needs 60-90 minutes of time so that information about the work of the committee including: goal setting; individual, school, and district allocations; and SF277 requirements. A tentative agenda for the session follows:

1. Review the main components and requirements of SF277
2. Review the TQSA Allocations for:
 - Individuals (April 7th Staff Development Day)
 - Buildings
 - District
3. Address the detail of the calculations for building allocations, including the individual compensation. (Average per diem \$283.)
4. Forms, Workshop Dates for BLTs, Cadre by TQAS [TQAS members will review details at next BLT/Cadre meeting—Dirk will get dates.]
5. Iowa Professional Development Model [booklets] Powerpoint

3. Discussion Regarding 10/22 Professional Development Meeting
Communication will go out on Friday, 10/12 (principals) and the week of 10/15 to the buildings.
4. Next Meeting and Agenda
Brief Meeting on 10/16 from 3:30-4:30 to review the agenda (see above) for the October 22nd session on SF277/Iowa Professional Development Model presentation to all teachers.

By October 16th:

- ✓ Develop needs sample assessment survey.
- ✓ Review samples.
- ✓ Booklet on goals and reflective journaling.
- ✓ Year long schedule for 2007-08 Staff Development Days and the 2008-09 Staff Development
- ✓ Days (the 2008-09 calendar will probably be completed by December 2007).

Submitted: Katie Mulholland