

Linn-Mar Teacher Quality Committee
ESC Lower Level Board Meeting
June 21, 2007
11:30-1:30

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|-----------------------------------------------------|---------------------------------------------------|------------------------------------------------------|
| <input checked="" type="checkbox"/> Carol O'Donnell | <input checked="" type="checkbox"/> Jeanne Turner | <input checked="" type="checkbox"/> Jackie Wellborn |
| <input checked="" type="checkbox"/> Dirk Halupnik | <input checked="" type="checkbox"/> Erica Rausch | <input checked="" type="checkbox"/> Katie Mulholland |

Agenda

1. Any comments, suggestions, ideas:
Carol: Iowa Teaching Standards
Jeanne: Iowa Professional Development Standards & Model
Katie: Did not look at calendar; have a conflicting meeting on 6/27
2. The committee members reviewed the responsibilities of the Teacher Quality Committee Responsibilities (Page 2 of Pam Pfitzenmaier's 5/18/07 Letter)
 - Monitor local implementation of the Student Achievement and Teacher Quality program
 - Determine the use and distribution of the professional development funds based on the school district, attendance center, and individual teacher development plans (A)
Make clear to all that the funds cannot go to mandatory training, parent teacher conference days, teacher prep in classrooms, staff orientations, or time spent preparing grades, lesson plans, report cards (e.g. teacher work days)

For 2007-08, keep the 5+1 staff development days.
 - Monitor the professional development in each attendance center to ensure that the professional development needs meets the district, attendance center and individual professional development plans
Need to develop a system for feedback.
Look at other systems, e.g. teacher journals, grade level, team, department; professional learning communities
 - Make recommendations to the school board regarding the expenditure of market factor incentives (E)
Finalize by December for School Board
 - Monitor the district teacher evaluation requirements to ensure they are "conducted in a fair and consistent manner throughout the school district. In addition to any negotiated evaluation procedures, develop model evidence for the Iowa Teaching Standards and Criteria."
The current Professional Growth System Committee should be the committee of the TQC for the purpose of meeting the requirements of SF277. Members of the PGS Committee are: Carol O'Donnell, Jackie Wellborn, Dirk Halupnik, Marcia Grassfield, Janelle Steichen, Hank Gehrls, Mark Hutcheson, Marc McCoy, Tina Monroe, Katie Mulholland.
3. SF 277 Elements (Pam Pfitzenmaier's 5/18/07 Letter)
 - A. Professional Development Funding
 - B. Attendance Center Professional Development Plan
 - C. Teacher Quality Committee Responsibilities
 - D. Market Factor Incentives
 - E. Requirements for Employing a Guidance Counselor, Teacher Librarian, and School Nurse
 - F. Minimum Teacher Salaries

G. Other Changes

- School Boards and the certified bargaining representative shall negotiate evaluation and grievance procedures for teacher other than beginning teachers.
- School Boards and the certified bargaining representatives now have until September 15 to determine the distribution of teacher salary compensation funds received through the SF 277 appropriation.
- The intensive assistance program and its implementation are subject to negotiation and grievance procedures.
- A career teacher not meeting the Iowa Teaching Standards and Criteria shall participate in an intensive assistance program.

It was agreed to confirm Committee's jurisdiction on all items in Judy's letter. It does not appear that there is.

4. Teacher Quality Committee Compensation

Use the staff development rate as per contract for meetings; for contract time meetings, cover the cost of the sub.

5. Existing Professional Growth System Committee

Will continue and finish their project of reviewing and revising the Professional Growth System.

6. Meeting Dates and Meeting Agendas

6/27 10:00-3:00 – Agenda

Determine the make-up of the 6 staff development days for 2007-08
Feedback to Committee for monitoring- Carol will bring journal from
2006-07, professional learning communities (DuFour)
Bring PGS progress to share and to pass on SF277 compliance needs to
PGS Committee
Katie will provide the information gathered to date for 2007-08
professional development days.

8/10 8:00-10:00 – Set meeting dates and times through December

August 13th TQC Committee Orientation Session @ Coralville, 9:00-4:00 – All team members must attend.

7. Communication: Web Page/General E-mails, etc.

8. Committee Chair

It was suggested that be co-chairs: a teacher and an administrator. Carol and Dirk will serve in this role.

Committee Note Taker: Katie

Notes will be reviewed and agreed upon at the end of the meeting for dissemination.

9. Additional Agenda Items

The TQC will attend the Teacher Quality Committee Orientation Session in Coralville on August 13, from 9:00-4:00 p.m. Barb Ritter will complete registrations for all.

Meeting adjourned at 1:40 p.m.