



# BOARD SUMMARY

*The following is a summary of the January 22, 2007 meeting of the Linn-Mar Board of Directors.*

## Work Session

### Construction Report

Steve Emerson, owner's representative, and Dr. Rick Ironside, Associate Superintendent, gave an update on the progress of District projects.

Much of the concrete floor slab has been poured at Linn Grove Elementary. The brick on the west end of the gymnasium has been completed in order to attach the roof. Brick laying for the rest of the school will occur this spring.

Footings for the gymnasium and mechanical rooms at Echo Hill Elementary have been poured. Construction will start up again in the spring.

At Novak Elementary, continuation of the restroom remodeling project and window replacement will begin in the summer.

Masonry work on the Steven J. Colton Music Education Center at the High School is nearly complete. Roofing materials have begun to arrive on site and will be going up shortly. The drywall, heating and cooling duct work and paint in the freshman hallway and new guidance office area is almost finished. Once these items are complete, carpeting and ceiling tiles will be installed.

### High School Renovation Tour

School Board members joined the Construction Advisory Council for a tour of the High School construction projects. Principal Jerry Van Dyke facilitated the tour of the new High School guidance area, study mall, freshman hall and former gym "C". Van Dyke also reviewed the future remodeling of the four corners area, main office and math classrooms.

## Meeting

### Public Hearing on Water Main Routing on Oak Ridge Property and Extension of Randolph Road

There was public hearing on the routing of a water main on the Oak Ridge property and dedication for an easterly extension of Randolph Road to Echo Hill School.

### Policy on Corporate Sponsorship: Discussion on Parameters

Superintendent Katie Mulholland and policy committee members Jim Green and Helen Romanowsky led a discussion on a policy on corporate sponsorship.

### Superintendent's Report

Superintendent Katie Mulholland updated the Board on district events and activities.

LION Award: A joint effort between the Linn-Mar Foundation and district officials to incorporate the Foundation's Wall of Fame awards with the district's recognition program. A new recognition for staff and community members, the LION award has four different categories to recognize talented people who serve the District: Legend, Innovator, Optimizer, Newcomer.

Martin Luther King Luncheon: United Way of East Central Iowa and The Rotary Club of Cedar Rapids honored two Linn-Mar students January 15 in recognition of their leadership. Megan Greer, High School senior, and Sarah House, Excelsior Middle School eighth grader, represented Linn-Mar.

Youth Leadership for Five Seasons: Six Linn-Mar juniors participated in Leadership for Five Seasons, graduating on January 17. Adam Craig, Justin Danover, Katie Dolezal, Kayla Harms, Ryan Helling, Michaela Roslawski.

Bowman Woods Principal Hiring Timeline

Midwest Suburban Superintendents' Conference

### SILO Neighborhood Meetings

Tuesday, January 30	6:00 p.m.	Excelsior – Small Cafeteria
Tuesday, January 30	7:00 p.m.	High School Media Center

Thursday, February 1	6:00 p.m.	Westfield Media Center
Thursday, February 1	7:00 p.m.	Oak Ridge Media Center
Sunday, February 4	2:00 p.m.	Marion Heritage Center
Tuesday, February 6	6:00 p.m.	Bowman Woods Media Center
Tuesday, February 6	6:00 p.m.	Indian Creek Media Center
Tuesday, February 6	7:00 p.m.	Wilkins Media Center
Thursday, February 8	5:30 p.m.	Novak Media Center

Policies for Second Reading

The Board approved the following policies for second reading:

403.7	Family and Medical Leave
403.7-R-1	Administrative Regulations Regarding Employee Family and Medical Leave
403.7-R-2	Administrative Regulations Regarding Licensed Employee Family and Medical Leave Definitions
403.7-E-1	Linn-Mar Community School District Family and Medical Leave Request and Employee Obligation/Requirement Form
403.7-E-2	Linn-Mar Community School District Family and Medical Leave Certification Form
403.7-E-3	Linn-Mar Community School District Medical Documentation of Absence
403.7-E-4	Linn-Mar Community School District Family and Medical Leave Request Approval/Denial Form
403.23	Extended Leave Period of Employees Who Have a Serious Health Condition Due to Illness or Injury
502.14	Student-to-Student Harassment
502.14-E-1	Harassment Complaint Form
502.14-E-2	Witness Disclosure Form
803.5	Approval and Payment for Goods and Services

Resolution Authorizing Water Main Easement on Oak Ridge Property and Extension of Randolph Road

The Board approved a resolution authorizing the easement for the routing of a water main on Oak Ridge Property and the dedication for an extension of Randolph Road.

Sale of General Obligation School Refunding Bonds, Series 2007B

After receiving no objections, the Board approved the resolution directing the sale of not to exceed \$6,895,000 General Obligation School Refunding Bonds, Series 2007B.

Telephone Bids

The Board approved McLeodUSA as the telephone provider for local and long distance service.

Before and After Day Care Contracts

The Board approved contracts for the following Before and After Day Care providers.

Bowman Woods	Kids Inc. (2 years)
Indian Creek	Kids Inc. (2 years)
Linn Grove	Hand in Hand (2 years)
Novak	Hand in Hand (2 years)
Oak Ridge	YMCA (1 year)
Westfield	Kids Inc. (2 years)
Wilkins	Apple Kids (2 years)

Butchi Agreement for Sanitary Sewer for Echo Hill

The Board approved developing an agreement with Butchi for the design and construction of the sanitary and storm sewer extension for Echo Hill and the design and installation of the road.

Policies for First Reading

The Board approved the following policies for first reading.

403.19	Drug and Alcohol Testing Program
403.19-E-1	Drug and Alcohol Testing Program Notice to Employees
403.19-E-2	Drug and Alcohol Testing Program Acknowledgment form
4xx	Pay Deductions

Early Separation

The administration recommended that the early separation package be granted to the seven qualified applicants who have met the guidelines of Policy 401.1, Early Separation.

## Board Goals

The Board approved their goals for 2007. All goals align with the District's Strategic Plan.

1. Begin to prepare a philosophical and pedagogical foundation necessary for changes in the future of Linn-Mar's educational program.
2. Adopt a comprehensive 10 year master facilities plan.
3. Continue high community visibility through school visits, events and community activities.
4. Apply for the Iowa Association of School Board T.E. Davidson Award of Excellence.
5. Focus on technology at the classroom level to maximize student learning and communication with parents and the community.
6. Establish a five year forecast of financial requirements for the school district based on the master facility and learning plan.
7. Maintain the high profile legislatively to keep funding issues that directly affect Linn-Mar in front of the Legislators.

## Conference Board

The Board appointed Jim Green as Conference Board representative for 2007.

## Approval of Contracts

The administration recommends the Board approve the following contracts as presented:

Agreement for rent in the amount of \$2,100.00 between the City of Cedar Rapids, U.S. Cellular Center, and Linn-Mar Community Schools, granting use of the U.S. Cellular Center for high school graduation on Sunday, May 27, 2007.

## ***Certified Staff***

### ***Assignment – Reassignment***

Name	Assignment	Dept. Action
Boyle, Tiffany	From OR Special Ed. Teacher to LG Art Teacher	August, 2007
Farber, Amanda	From IC to LG 2 <sup>nd</sup> Grade Teacher	August, 2007
Loftus, Ann	From WE to LG Special Ed. Teacher	August, 2007
Yanecek, Lori	From IC to LG Special Ed. Teacher	August, 2007

## ***Certified Staff***

### ***Leave of Absence***

Name	Assignment	Dept. Action
Andersen, Krista	NE 1 <sup>st</sup> Grade Teacher	Leave of Absence January 3, 2007 to February 28, 2007

## ***Classified Staff***

### ***Assignment – Reassignment***

Name	Assignment	Dept. Action
Adams, Allison	OR Full-time 1-on-1 Ed. Assistant	January 22, 2007
Ashbacher, Patti	TR Bus Driver	December 27, 2006
Beke, Cathleen	OR Part-time Special Ed. Assistant	December 12, 2006
Coghlan, Robert	HS Part-time Security Clerk	January 3, 2007
Cunningham, Brad	TR Bus Driver	December 19, 2006
Grapes, Rita	TR from Sub to Regular PM Bus Driver	November 20, 2006
Grindle, William	TR Bus Driver	January 12, 2007
Phillips, Kristin	OR Full-time Special Ed. Assistant	January 3, 2007
Routhe, Roman	TR Bus Driver	January 3, 2007
Swedberg, Carl	TR from Sub to Regular PM Bus Driver	November 20, 2006

Wagner, Mandi	IC Part-time 1-on-1 Ed. Assistant	December 18, 2006
Wilfong, Brent	TR Dispatcher	January 31, 2007
Wright, James	TR Bus Driver	December 20, 2006

***Certified Staff  
Resignation***

Name	Assignment	Dept. Action
Emanuel, Peg	WE 3 <sup>rd</sup> Grade Teacher	June, 2007
George, Nick	HS Language Arts Teacher	June, 2007
Hutchinson, Dave	HS Math Teacher	June, 2007
Knudsen, Dixie	Wf 5 <sup>th</sup> Grade Teacher	June, 2007
Kuepker, Jerry	BW 4 <sup>th</sup> Grade Teacher	June, 2007
Ritchie, Barb	WE 2 <sup>nd</sup> Grade Teacher	June, 2007
Ritchie, Ron	HS TAG Teacher	June, 2007

***Classified Staff  
Resignation***

Name	Assignment	Dept. Action
Mayhugh, Candice	Ex FS Part-time General Help	January 19, 2007

***Extra-Curricular Positions  
Resignation***

Name	Assignment	Dept. Action
Brooks, Adam	Asst. Boys Soccer Coach	December 21, 2006
DeHoedt, Deb	Head Girls Tennis Coach	January 5, 2007
Menke, Don	Head Girls Softball Coach	January 8, 2007
Smith, Megan	Head Girls Swim Coach	December 15, 2006